



THE BRUNTS ACADEMY

Nil Mortalibus Ardui Est

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What will the migration week look like?

A guide to the migration week for parents, carers and students.

- **School day, expectations re attendance, registration and uniform:** Students will be expected to attend the academy as normal, in full school uniform and will follow their normal timetabled day. Registers will be taken during each period of the academy day. It is important that students act responsibly and are prompt to tutor time and lessons so that we are safeguarding children at all times.
- **Safeguarding:** There is a safeguarding risk assessment in place that has been approved by Greenwood Academies Trust that will continue to keep our children safe.
- **Behaviour and expectations:** We will maintain the highest standards of behaviour and attitudes and expect students to step up to the additional challenges of the week and to act responsibly and maturely. Students will be rewarded for positive behaviour for learning. Where students do not meet our expectations, our behaviour policy will be applied and communication of detentions will be sent via WEDUC messaging service.
- **Positive rewards:** These will continue to be awarded but will not be visible on ClassCharts during this period.
- **Teaching and learning:** Great care has been taken by the staff to run adapted lessons so we can continue to facilitate learning in an engaging and enjoyable way. It is likely that staff will require students to more readily work independently, in groups and pairs to engage in meaningful learning activities. We will ask that students continue to be resilient in their approach to learning and apply themselves fully to the challenges their teacher sets that week. Direction on homework will be given as needed by individual teachers.
- **Y11 Mocks:** Students in Year 11 will continue to sit their school exams – access arrangements will be facilitated for learners requiring access to IT for their exams.

Part of the Greenwood Academies Trust

*The Greenwood Academies Trust is a company limited by guarantee, registered in England and Wales, registered number 06864339.
A list of Directors is available for inspection at the registered office, Greenwood House, Private Road No 2, Colwick Quays Business Park,
Nottingham NG4 2JY.*

Further information about us is available at <http://www.greenwoodacademies.org>



- **Catering and food:** Because the biometric lunch system will not work during the migration period, families are encouraged during this week to **provide their child with a packed lunch, healthy snacks and drinks for the school day**. If parents and carers are unable to provide this there will be a heavily reduced food offer to students at break and lunchtime.

The **reduced lunch** offer will be the meal deal which includes a hot meal and dessert and a drink at the same cost of £2.35. This is the only option available.

Similarly, there will be a **reduced food offer at break time**, which will be free of charge (one item of food) to students. Drinks are not included so students must bring their own healthy drink (not energy drinks) or water bottle to school to top up during the day.

Where parents and carers are unable to provide a packed lunch, please note that any money added to the sQuid app during the migration period may not show up until cashless and sQuid links are live after the migration period. Therefore, could I ask that parents and carers top up accounts at the latest by **Thursday 16th November** in preparation for the migration week.

Students who currently access our breakfast club provision may continue to do so.

The catering staff will keep a record of students' expenditure in the canteen during the IT migration period and this will be deducted afterwards from the cashless system. **Families in receipt of free school meals will continue to access their account as normal.**

- **Communication:** During the week of the IT migration, we will have limited communication systems in school. The school telephone lines will have to be diverted to a limited number of mobile devices. Consequently, I would ask that you only contact the Academy during this week in extenuating circumstances or emergency; i.e. a medical issue, family emergency etc to allow us to prioritise and efficiently resolve the most urgent issues.

Staff will not have access to their email accounts and so will not be able to read or reply to incoming email messages. Therefore, I would ask that should you contact us in exceptional circumstances you do so either by using the school telephone number (01623 623149) or by sending in a written note/letter with your child.

- **Absence:** The Academy should be notified by 08:30am either by using the school telephone number (01623 623149) or by a written note / letter.
- Whole School communication will be sent out via our text messaging service WEDUC and using the school website [Home \(bruntsacademy.org\)](http://bruntsacademy.org) and social media channels [The Brunts Academy | Mansfield | Facebook](#), [The Brunts Academy \(@BrunsAcademy\) / X \(twitter.com\)](#)